Handling TDF membership applications with the mcm-script

LibreOffice The Document Foundation

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The mcm-script

The Membership Committee Management script (mcm-script) is a tool to manage the membership of The Document Foundation.

Starting a new quarter...

- Starting a new quarter after

  sign the DB with your GPG key:

  ./mcm sign --minutes –date=2019-06-18

  ./mcm push

```
5) by Gustavo Pacheco on 2018-07-16
d=119) by Gustavo Pacheco on 2018-07-16
rov (id=503) by Gustavo Pacheco  (tag: Minutes_2018_06_27)on 2018-07-12
 (id=502) by Gustavo Pacheco on 2018-07-12
1) by Gustavo Pacheco on 2018-07-12
w (id=500) by Gustavo Pacheco on 2018-07-12
```

- Renewals (email & form)

- New Applications (form)

  – Every application in compliance with the TDF statutes is sent to Gerrit for voting!

Renewals

./mcm pull → get changes from Gerrit, if exists

./mcm notify --renew -p → check the list of renewals

./mcm notify -r → send renewal messages

./mcm push → push the changes

- Do you want to renew that, and will you contribute to TDF projects in the next six months?

- The MC needs a "Yes" or "No"

Renewals

"Yes"

./mcm pull → get changes from Gerrit, if exists

./mcm pw <id> → send message to member

→ send renewal to Gerrit

Renewals

"No"

./mcm pull   → get changes from Gerrit, if exists

./mcm lapse <id> → lapse record

./mcm push

After the MC meeting, this record should be cancelled with:

./mcm cancel <id>

./mcm push

Renewals

If lapsed by mistake…

./mcm pull → get changes from Gerrit, if exists

./mcm reactivate <id> → lapse record

./mcm push

Useful for generate the lists for elections!

Membership cancelled, but re-apply after

./mcm pull   → get changes from Gerrit, if exists

./mcm lapse <id> → lapse record

Reminder message

./mcm pull   → get changes from Gerrit, if exists

./mcm list --remind --format pretty → check the list for reminders

./mcm notify --remind <id>   → notify one by one

./mcm push   → push changes

./mcm list --remindcheck --format pretty   → check "no answers"

New applications

./mcm pull   → get changes from Gerrit, if exists

./mcm display <Name or id>   → check if exists!

./mcm ce --name="" --email=""   → send mail

                                   → create the new record in DB

                                   → send it to Gerrit for voting

Voting in Gerrit

- At least three MC members should approve a membership

- Consensus decision-making

- Archiving

- Deny rejected membership applications

./mcm list --format=pretty –pending → check who weren't approved

./mcm notify --denied <id> → send a standard mail

./mcm deny <id> → change the record

./mcm push → send to DB

Preparing the MC meeting

- Cancel rejected membership renewals

  ```
  ./mcm cancel <id>
  ```

  ```
  ./mcm notify --denied <id>
  ```

- Lapse who not applied for renewal

  ```
  ./mcm list --format=pretty --cancellable=<start-of-quarter-date>
  ```

  ```
  ./mcm lapse <id>
  ```

Preparing the MC meeting

- List of new members

  ./mcm list --format=mcm-list --elect

- List of renewed members

  ./mcm list --format=mcm-list --renewed=<end-of-next-year-quarter-date>

- List of cancelled members

  ./mcm list --format=mcm-list --cancelled=<start-of-previous-quarter-date>

- List of lapsed members

  ./mcm list --format=mcm-list --cancellable=<start-of-quarter-date>

At the MC meeting

- Minutes in pad
- Decision about corner cases
- Final voting in Gerrit

- After: sending minutes & lists to TDF staff for Belin filing

After staff checking

- ## Set lapsed memberships to cancelled

  ./mcm list --format=pretty –lapsed → check the list

  ./mcm cancel <id> → cancel one by one

- ## Activate & notify new members

  ./mcm list --elect --format=pretty

  ./mcm activate --date= <start-of-quarter-date>

  ./mcm notify --active= <start-of-quarter-date>

- ## Send renewed notification

  ./mcm notify --renewed=<start-of-quarter-date>

After staff checking

- Provide final lists to BoD & TDF staff

  ./mcm list --active --format=mcm-email

  ./mcm list --active --format=html | sort

- THE END!

- Time to sign the DB and start a new quarter!

Useful commands

- Change data

  ./mcm modify <id> [--name="Full Name"] [--email="email@example.org"]

- Recover a local crash

  ./mcm fsck –reset

- Undo local changes

  ./mcm undo

My hacking!

- FOSDEM, 2019

Ajusting the time frame for sending renewals

During the meeting at the LibreOffice Conference in Rome, the MC decided, from a K-J proposal, to send all the membership renewals in the early days of each quarter, instead send in two or three waves with around 20/25 renewals each one.

My hacking!

- ## Changed the line 777

  from:

  if [$(date -u '+%s') -ge $(date -u '+%s' -d "$base_date - 45 days")] ; then

  to:

  if [$(date -u '+%s') -ge $(date -u '+%s' -d "$(get_next_effective_date "$base_date") - 90 days")] ; then

  Now the reference is the next effective date (a date when a quarter starts)

A good practice...

- FOSDEM, 2019

  Restarting to send the renewal notification

  - to demonstrate to the members that the process was finished;

  - to demonstrate to the members that the MC are working on the renewals;

  - It's a formal communication from the Membership Committee.

Thanks!

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